

Please indicate the institution at which you plan to study abroad.

Name _____

Address _____

Phone _____ Fax _____

E-Mail _____

Contact Person and Title _____

Proposed Course of Study

Course names (*and descriptions, including labs*)

	<u>Hours</u>	<u>Credit</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____

Program related internship (*explain*)

Students enrolling in one of the College approved exchange programs must be approved to enroll in NIS 300 (fall) and/or NIS 301 (spring).

Students not enrolling in one of the approved exchange programs must seek permission to transfer the credit to Lyon by completing the appropriate transfer request form and attaching it to this application.

I request that the credits earned be applied as follows to the graduation requirements of Lyon College.

	Code	Title	Credit Hrs.
Courses:	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

Credit Hour Allocation (circle) Lyon Credit or Transfer Credit

Major _____ hours Minor _____ hours

Core _____ hours Concentration _____ hours

Elective _____ hours

The allocation of credit as stated above is recommended by:

Faculty Advisor * _____ Date _____

Division Chair _____ Date _____

Nichols Director _____ Date _____

*Note: A recommendation letter from the student’s academic advisor must be included with the application. See attached form.

Proposed Living Arrangements

Prior to final approval of applications for study abroad, students must meet with the director of student financial aid and sign the a statement indicating acceptance of the finance aid offered during the period of their study abroad. The financial aid form must be approved by the director of financial aid and attached to the application before the application will be considered by the dean of the faculty.

Attached Supporting Materials

- Recommendation of faculty advisor
- Permission to Transfer Credit Form, if applicable
- Approved financial aid package
- Any other materials required to process application

List:

Application review by the dean of the faculty on _____ .

Application: Approved Denied

Signature: _____
(signature of the dean of the faculty)

Copies to:
Student
Faculty Advisor
Nichols International Travel Program
Registrar

Letter of Recommendation for Semester or Yearlong Study Abroad

